

**Held at Bristol****Special Meeting****August 17, 2021**

The President, Donald Mickel, called the meeting to order at 6:00 p.m.

The board met on August 17, 2021 for a regular meeting with the following roll call:

Misty Berry-Absent

Scott Chapman-Present

Kristina Stephens-Present

Brooke Vondrasek-Present

Donald Mickel-Present

Motion by Mrs. Stephens, seconded by Mrs. Vondrasek, to approve the minutes of the July 16, 2021 special board meeting.

Roll Call: Stephens, Vondrasek, Chapman, Mickel-Ayes—Motion Carried.

Motion by Mr. Chapman, seconded by Mrs. Stephens, to approve the Financial Reports as presented by the Treasurer.

Roll Call: Chapman, Stephens, Vondrasek, Mickel, -Ayes-Motion carried

**Superintendent's Report**

The career advising policy was discussed and made available for comment.

**OSBA**

Motion by Mr. Chapman, seconded by Mrs. Vondrasek, to appoint Kristina Stephens as delegate and Misty Berry as alternate to the Ohio School Boards Association (OSBA) annual business meeting on November 8, 2021.

Roll Call: Chapman, Vondrasek, Stephens, Mickel,-Ayes—Motion Carried.

**Grants**

Motion by Mrs. Stephens, seconded by Mrs. Vondrasek, to approve the Small Rural School Achievement (Rural Education Achievement Program) Grant through the U.S. Department of Education for the 2021-2022 school year (Fund 599-9522).

Roll Call: Stephens, Vondrasek, Chapman, Mickel,-Ayes—Motion Carried.

Motion by Mrs. Vondrasek, seconded by Mr. Chapman, the Expanding Opportunities for Each Child Non-Competitive Grant for the 2021-2022 school year (Fund 572-9922)

Roll Call: Vondrasek, Chapman, Stephens, Mickel,-Ayes—Motion Carried.

**Bus Routes**

Motion by Mr. Chapman, seconded by Mrs. Stephens, to approve the bus routes/stops for the 2021-2022 school year with the understanding that changes will be made periodically as needed.

Roll Call: Chapman, Stephens, Vondrasek, Mickel,-Ayes—Motion Carried.

**Personnel**

Motion by Mrs. Stephens, seconded by Mrs. Vondrasek, to accept the resignation of **Alexander Jones** as Assistant Basketball coach for the 2021-2022 school year.

Roll Call: Stephens, Vondrasek, Chapman, Mickel,-Ayes—Motion Carried

Motion by Mr. Chapman, seconded by Mrs. Vondrasek, to accept the resignation of **Hope Songer** as Bus Driver effective August 22, 2021 at the end of the day.

Roll Call: Chapman, Vondrasek, Stephens, Mickel,-Ayes—Motion Carried

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**Personnel cont'd**

Motion by Mrs. Vondrasek, seconded by Mrs. Stephens, to use/employ properly licensed, volunteer employees as substitute drivers and compensate them at the substitute rate in addition to the regular position pay rate for hours driving bus for the 2021-2022 school year.

Roll Call: Vondrasek, Stephens, Chapman, Mickel,-Ayes—Motion Carried.

Motion by Mrs. Stephens, seconded by Mr. Chapman, to use/employ **Jonathan Woodford** on an as needed basis at his custodian rate as a temporary bus driver for the 2021-2022 school year.

Roll Call: Stephens, Chapman, Vondrasek, Mickel,-Ayes—Motion Carried.

Motion by Mr. Chapman, seconded by Mrs. Vondrasek, to use/employ **Deborah Rowles** on an as needed basis at her secretary rate as a temporary bus driver for the 2021-2022 school year.

Roll Call: Chapman, Vondrasek, Stephens, Mickel,-Ayes—Motion Carried

Motion by Mrs. Stephens, seconded by Mrs. Vondrasek, to approve **Caralee Jarrett** as a substitute custodian on an as needed basis at STEP 0 of the custodian schedule.

Roll Call: Stephens, Vondrasek, Chapman, Mickel,-Ayes—Motion Carried

Motion by Mrs. Vondrasek, seconded by Mr. Chapman, to approve the following bus drivers as substitute cafeteria workers on an as needed basis at STEP 0 of the cafeteria schedule:

1. **Caralee Jarrett**
2. **Heather Polowsky**

Roll Call: Vondrasek, Chapman, Stephens, Mickel,-Ayes—Motion Carried.

Motion by Mr. Chapman, seconded by Mrs. Stephens, to approve the Substitute List for the 2021-2022 school year provided they meet all state and local requirements.

Roll Call: Chapman, Stephens, Vondrasek, Mickel,-Ayes—Motion Carried.

Motion by Mrs. Stephens, seconded by Mrs. Vondrasek, to approve the following supplemental positions for the 2021-2022 school year provided they meet all state and local requirements:

- |                           |   |                        |
|---------------------------|---|------------------------|
| 1. <b>Timothy Nowery</b>  | - | National Honor Society |
| 2. <b>Heather Stinson</b> | - | Jr. High Track         |
| 3. <b>Denise Kolacz</b>   | - | Summer Boot Camp       |

Roll Call: Stephens, Vondrasek, Chapman, Mickel,-Ayes—Motion Carried

**TCESC**

Motion by Mrs. Vondrasek, seconded by Mr. Chapman, to approve the revised contract with the Trumbull County Educational Service Center for special education services for fiscal year 2022 in the amount of \$568,958.

Roll Call: Vondrasek, Chapman, Stephens, Mickel,-Ayes—Motion Carried.

**Depository Agreements**

Motion by Mr. Chapman, seconded by Mrs. Stephens, to approve depository agreements with Cortland Bank and Huntington bank effective August 23, 2021 through August 22, 2026.

Roll Call: Chapman, Stephens, Vondrasek, Mickel,-Ayes—Motion Carried.

**Bristol Public Library (Resolution 2021-12)**

Motion by Mrs. Stephens, seconded by Mrs. Vondrasek, to approve the rate resolution for the Bristol Public Library (Resolution 2021-12).

Roll Call: Stephens, Vondrasek, Chapman, Mickel,-Ayes—Motion Carried

# RECORD OF PROCEEDINGS

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Minutes of

Bristol Local Board of Education

Meeting

Held at Bristol

Special Meeting

August 17, 2021

## Fees

Motion by Mrs. Vondrasek, seconded by Mr. Chapman, to approve the following fee schedule for the 2021-2022 school year:

- |                   |   |         |             |
|-------------------|---|---------|-------------|
| 1. Parking Fee    | - | \$10.00 | grades 9-12 |
| 2. Art Fee        | - | \$ 7.50 | grades 7-8  |
| 3. Art Fee        | - | \$15.00 | grades 9-12 |
| 4. Technology Fee | - | \$ 5.00 | grades 7-8  |
| 5. Technology Fee | - | \$10.00 | grades 9-12 |

Roll Call: Vondrasek, Chapman, Stephens, Mickel,-Ayes—Motion Carried.

Motion by Mr. Chapman, seconded by Mrs. Stephens, to waive the following fees for the 2021-2022 school year:

- |                             |   |             |
|-----------------------------|---|-------------|
| 1. Elementary Workbook Fees | - | grades K-6  |
| 2. High School General Fees | - | grades 7-12 |

Roll Call: Chapman, Stephens, Vondrasek, Mickel,-Ayes—Motion Carried

## Lunch Prices

Motion by Mrs. Stephens, seconded by Mrs. Vondrasek, to approve the Lunch Prices for the 2021-2022 school year:

- |           |                      |
|-----------|----------------------|
| 1. \$2.40 | K-6 (includes Milk)  |
| 2. \$2.65 | 7-12 (includes Milk) |
| 3. \$2.95 | Adult                |
| 4. \$0.50 | Milk                 |

Roll Call: Stephens, Vondrasek, Chapman, Mickel,-Ayes—Motion Carried.

## Executive Session

Motion by Mrs. Vondrasek, seconded by Mr. Chapman, to move to executive session for the purpose of evaluation, compensation, and employment of personnel at 6:48 p.m.

Roll Call: Vondrasek, Chapman, Stephens, Mickel,-Ayes—Motion Carried.

Christopher Dray and Mario Nero entered at 8:03 p.m.

The board came out of executive session at 8:17 p.m.

## Personnel

Motion by Mr. Chapman, seconded by Mrs. Vondrasek, to approve **Christopher Dray** a 1.5% raise for the first and second year of his contract and a 1% raise for the third, fourth, and fifth year of his contract. These raises will be effective starting August 1, 2021.

Roll Call: Chapman, Vondrasek, Stephens, Mickel,-Ayes—Motion Carried

Motion by Mrs. Vondrasek, seconded by Mr. Chapman, to adjourn this regular meeting at 8:19 p.m.

Roll Call: Vondrasek, Chapman, Stephens, Mickel,-Ayes—Motion Carried.

SIGNED: \_\_\_\_\_  
President

\_\_\_\_\_  
Date Approved

ATTESTED: \_\_\_\_\_  
Treasurer